

**CONFIDENTIAL**  
**CITY OF THORNTON MUNICIPAL JUDGE COMPLAINT**

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**PLEASE READ THIS FORM IN ITS ENTIRETY.**

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**Scope of Authority**

This form is used for conduct review only and is NOT reviewed by a court of law. The validity of a judge's decision can only be challenged through the appellate process, and if you wish to file an appeal, you should do so without waiting to hear the results of this process. The filing of a complaint does not extend the time to file an appeal.

**Requirement of Confidentiality**

All papers filed with and action taken through this complaint process shall be confidential and treated as a personnel matter as provided by State Law.

**Instructions**

- A. The information on the form and any attachments should be typed, printed, or handwritten as neatly and legibly as possible.
- B. Your Statement of Facts should describe the specific acts or events that caused you to believe the judge acted inappropriately.
- C. Send the original complaint form and all attachments to:

**City of Thornton**  
**Attn: City Manager's Office**  
**9500 Civic Center Drive**  
**Thornton, CO 80229**  
**citymanager@thorntonco.gov**

- D. In lieu of mailing the original complaint form, it may be filed at the City Manager's Office during regular business hours. If you need additional information, call the City Manager's Office at 303-538-7200.
- E. If you prefer, you may provide a letter or summary in which you identify the judge, provide the case number, date when the issue occurred, and express your concerns about the judge's conduct.
- F. Keep a copy of the complaint form and your statement for your records.

**Process**

This complaint will be reviewed by an independent retired Judge ("Judge") and if the Judge determines the information does not establish inappropriate behavior, the complaint will proceed no further. If the Judge determines there is a reasonable basis to proceed further, the Judge will commence additional investigation of the Thornton Municipal judge's alleged conduct and may request additional information regarding the matter. The Judge will provide the results of this investigation to the Thornton Municipal judge and City Council which are confidential.

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| Judge:<br>_____<br>Name | Requesting Party:<br>_____<br>Name<br>_____<br>Address<br>_____<br>City and State<br>_____<br>Primary Phone                      Email Address |
|-------------------------|--|

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**Statement of Facts**

1. When and where did the judge's conduct occur:  
Date(s): \_\_\_\_\_  
Approximate Time: \_\_\_\_\_  
Location: \_\_\_\_\_
  
2. If your information arises out of a court case, please answer these questions:
  - a. What is the name and number of the case?  
Case name:: \_\_\_\_\_  
Case number: \_\_\_\_\_
  
  - b. What kind of case is it?
    - Traffic/Parking
    - Criminal
    - Code Violation
    - Other (specify) \_\_\_\_\_
  
  - c. What is your involvement in the case?
    - Defendant
    - Attorney for \_\_\_\_\_
    - Witness for \_\_\_\_\_
    - Relative of a party or witness \_\_\_\_\_
    - Other (specify) \_\_\_\_\_
  
3. Specify below the details of the judge's actions that you believe may involve improper or inappropriate behavior. (Please type or print legibly; attach additional pages if necessary.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

